

ORANGE EAST PUBLIC SCHOOL



STUDENT WELFARE POLICY

Student Welfare is concern for the wellbeing of children and is fundamental to the physical, intellectual, social and emotional development of students.

Our Mission, "Safe Respectful Learners" emphasises the welfare orientation of our school. Concern for the welfare needs of individual students is evident at all times, across the curriculum and throughout the school community. Student Welfare programs will take into account the common needs of students as well as various groups-aboriginal, ethnic, gender, socio-economic or students with disabilities. As well as problems, programs will focus on developmental and preventative aspects of welfare.

Outcomes for Students

- Positive self esteem
- A caring attitude
- Satisfaction from lifelong learning
- Ability to make responsible decisions
- Ability to make informed health and lifestyle decisions
- Development of interpersonal and communication skills
- Development of problem solving skills

Outcomes will be achieved through:

- A happy and safe school where students and staff are secure and respected.
- A school in which the welfare of students is a priority in all school policies, programs and practices.
- Student learning is the focus of all school endeavours. The learning environment is positive and supportive, fostering student self-esteem. Students feel valued as learners. All students succeed.
- A strong partnership in education with students, staff and parents meaningfully engaged in decision making and the life of the school.
- School organisation that enhances relationships and demonstrates commitment to fairness and social equity.

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STRATEGIES TO PROMOTE GOOD DISCIPLINE AND EFFECTIVE LEARNING

Students learn effectively in a safe, secure environment where staff, students and parents take pride in achievement. A partnership between home and school should aim to create in children positive attitudes to learning and an understanding of appropriate behaviour.

STRATEGIES

- An appropriate curriculum to meet the needs of each students
- High expectations for learning and behaviour
- A school ethos that reflects our mission “Safe Respectful Learners”
- Students are encouraged and receive positive feedback
- Rewards are used to reinforce appropriate behaviour
- Class rules are devised by students and teachers – students are aware of the consequences of breaking rules. Class discussions enable the review of rules using a positive student-centred approach.
- Teachers and students model appropriate behaviour
- Independent and co-operative learning are encouraged
- Students learn to resolve of conflict in a positive way
- Students are respected and supported in all aspects of their schooling
- Discussion with parents and guardians regarding their roles and responsibilities in managing behaviour

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PRACTICES TO RECOGNISE AND REINFORCE STUDENT ACHIEVEMENT

The following achievements and behaviours are to be acknowledged and encouraged:

Effort in learning
Respectfulness
Co-operation
Achievement
Honesty
Tolerance
Leadership
Creative thinking

Safe conduct
Caring for others
Caring for the environment
Participation in school activities
Positive attitude
Independent learning
Sporting attitude
Helping others

STRATEGIES

- Encouraging comments
- Consistent and caring behaviour by staff
- Recognition of effort
- Merit awards and certificates
- Bee awards and merits
- Principal awards
- Commendation at assembly
- Regular contact with parents
- Letters to parents
- Additional free time
- Various in-class incentive programs

- Acknowledgement in school newsletter and local paper

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STRATEGIES FOR DEALING WITH UNACCEPTABLE BEHAVIOUR

The home and the school have a shared responsibility in setting and maintaining suitable standards of student behaviour. Discipline involves responsible attitudes and appropriate behaviour. It means the development of self-discipline and the ability to accept responsibility for their own actions.

Students and teachers in each class will develop a class discipline plan that outlines rewards for positive behaviour and sets firm consistent limits on inappropriate behaviour. Students and staff will also develop a discipline plan for the school playground. Students will clearly understand what is expected of them and will choose between appropriate and inappropriate behaviour. Serious behaviour incidents will be recorded on the RISC (Record of Individual Student Contact) data base. In such cases parents will be informed and their support requested in changing unacceptable behaviour.

Recognition of good behaviour and preventative strategies by teachers will minimise the need for punishment, however, students will accept responsibility for their own actions and understand that punishment is a fair and reasonable consequence of unacceptable actions. Discipline will be viewed as a learning experience where children learn from their mistakes.

Teachers and students have a right to be safe and happy at school. They have a right to be treated fairly and with dignity. Policies, programs and practices challenge discriminatory behaviours and attitudes. Complaints about discrimination, harassment and vilification are referred to the Anti-discrimination officer.

Our school condemns violence in all of its forms – physical violence, bullying, threats of violence and intimidation.

Weapons, illegal drugs alcohol or tobacco are prohibited.

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CONSEQUENCES FOR UNACCEPTABLE BEHAVIOUR

- Warning – verbal reprimand in private or in class
- Timeout (sitting at a single desk) or (confined to a playground area)
- Lunchtime Thinking Room
- Sitting against playground wall for timeout
- Completing schoolwork during the lunch or recess times
- Loss of privileges
- Timeout to another class
- Consistent and caring behaviour by staff
- Restitution to repair or compensate for damages caused
- Letter and/or interviews with parents
- Suspension
- Exclusion (placement in another school)
- Referral to the School Counsellor
- Behaviour support programs
- Social skills training
- Discussion with parents regarding their roles and responsibilities in managing student behaviour

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GENERAL SCHOOL RULES

BE SAFE

- Maintain a clean and safe environment
- Keep hands and feet to yourself
- Use equipment correctly
- Be in the right place at the right time

BE RESPECTFUL

- Wear your school uniform
- Respect all people and property
- Speak politely using a friendly voice
- Be honest

BE A LEARNER

- Allow others to learn
- Listen carefully
- Do your personal best
- Follow instructions

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EXPECTATIONS AND RULES FOR ALL SCHOOL SETTINGS

EXPECTATIONS	Be Safe	Be Respectful	Be a Learner
All School Settings • RULES	<ul style="list-style-type: none"> Maintain a clean and safe environment Keep hands and feet to yourself Use equipment correctly Be in the right place at the right time 	<ul style="list-style-type: none"> Wear your school uniform Speak politely using a friendly voice Respect all people and property Be honest 	<ul style="list-style-type: none"> Follow all teacher directions Listen carefully Allow others to learn Do your personal best
All Classrooms • RULES	<ul style="list-style-type: none"> Walk into and around room Keep hands and feet to yourself Use equipment correctly Be in the right place at the right time Tidy furniture Ask to leave the room 	<ul style="list-style-type: none"> Allow others to learn Speak politely using a friendly voice Take care of equipment Be honest Greet adults by Mr, Mrs, Ms and Miss Support and encourage classmates 	<ul style="list-style-type: none"> Have all equipment Enter room - stand behind chair Follow instructions Be on task Do your best Raise your hand for help Be smart – learn to follow all these guidelines
Moving to class after assembly/ around school • RULES	<ul style="list-style-type: none"> Hands and feet to ourselves Walk on paths All equipment carried safely Walk calmly around buildings Keep pathways clear 	<ul style="list-style-type: none"> Arrive on time Move quietly Respect people and property Quiet, friendly voices 	<ul style="list-style-type: none"> Walk in 2 straight lines Follow instructions Stay with your teacher Be smart – learn how to walk to class by following guidelines
Messages • RULES	<ul style="list-style-type: none"> Follow paths and walk 	<ul style="list-style-type: none"> Knock firmly, enter and wait quietly at door Use manners "good morning, please, thank you" 	<ul style="list-style-type: none"> Go straight there
Moving to COLA assembly • RULES	<ul style="list-style-type: none"> Hands and feet to ourselves Hold onto all equipment after the bell e.g. balls Sit your bag in front of your legs 	<ul style="list-style-type: none"> Go to toilet when warning bell goes Move quietly and quickly to lines Sit in lines and be ready for the teacher out the front 	<ul style="list-style-type: none"> STOP ALL games when warning bell goes Be smart – learn how to move to COLA properly
Playground • RULES	<ul style="list-style-type: none"> All rubbish to be put in bins Use pathways to protect gardens Take care of your school's property Wear shoes, Wear hats Play safely Keep within in bounds areas Climb only on fixed equipment Use equipment appropriately eg basketball rings, seats Leave plants and animals alone Bags to be left in the right area Hands and feet to yourself 	<ul style="list-style-type: none"> Use toilets and bubblers during break time Follow the rules and play fairly Be tolerant of others and their skills Share the playing space and gear Return all equipment on warning bells Calm, friendly voice 	<ul style="list-style-type: none"> STOP ALL games when warning bell goes Move quickly to lines after warning bells Report any problems Report bullying – do not bystand Be smart – learn & follow these guidelines

Hall assembly <ul style="list-style-type: none"> • RULES 	<ul style="list-style-type: none"> • Enter and exit in an organised and safe manner • Hands and feet to yourself 	<ul style="list-style-type: none"> • Attention to the front • Take hat off in hall • Move in quickly and quietly • Sit still • Show pride and respect • Participate sensibly • Respect guest speakers / presenters • Applaud appropriately 	<ul style="list-style-type: none"> • Remember assembly manners • Allow personal space • Listen quietly • Be clever – learn and follow our assembly rules
COLA assembly <ul style="list-style-type: none"> • RULES 	<ul style="list-style-type: none"> • Hands, feet and equipment still • Leave things alone – no throwing • Nothing in hands 	<ul style="list-style-type: none"> • Food and drink away • Good manners • Sit in neat lines 	<ul style="list-style-type: none"> • Look, listen, learn • Remember manners
Excursions / School Activities <ul style="list-style-type: none"> • RULES 	<ul style="list-style-type: none"> • Dispose of litter appropriately • Be prepared • Act in a safe and responsible manner 	<ul style="list-style-type: none"> • Return forms promptly • Be on time for departures • Have all requirements organised beforehand 	<ul style="list-style-type: none"> • Be friendly to others • Use good manners
Office / Admin <ul style="list-style-type: none"> • RULES 	<ul style="list-style-type: none"> • Appreciate the facilities / services offered by our school • Leave food and drinks outside 	<ul style="list-style-type: none"> • Go to the office in your own time • If late to class or leaving early collect a pass from the office 	<ul style="list-style-type: none"> • Be courteous and polite • Wait quietly until attended to • Move directly between office and class • Allow clear access for others • Attend appointments on time
Entering and Leaving School <ul style="list-style-type: none"> • RULES 	<ul style="list-style-type: none"> • Move directly into and out of school grounds • Keep entrances to school clean and tidy • Keep hands and feet to yourself • Use road safety – bikes, scooters and crossing the road 	<ul style="list-style-type: none"> • Walk bikes and scooters through schools grounds to designated area • Leave quickly and sensibly with a teacher • Speak with a friendly voice • Be courteous and polite 	<ul style="list-style-type: none"> • Arrive on time and leave school grounds with teacher • Sign out and sign in to the office • Follow teacher instructions • Be smart – learn how to leave the school sensibly
Library <ul style="list-style-type: none"> • RULES 	<ul style="list-style-type: none"> • Return all books to re-shelving area 	<ul style="list-style-type: none"> • Remove your hat before entering • Leave your bag outside • Treat equipment with care 	<ul style="list-style-type: none"> • Quiet voices • Return books on time • Be polite to staff members
Toilets <ul style="list-style-type: none"> • RULES 	<ul style="list-style-type: none"> • Report all damages • Don't forget to flush • HANDS & FEET to yourself 	<ul style="list-style-type: none"> • Hygiene – wash your hands • Avoid eating or drinking in the toilet • Go to the toilet during breaks 	<ul style="list-style-type: none"> • Leave it clean • Respect others privacy • Wait your turn
Bus Duty <ul style="list-style-type: none"> • RULES 	<ul style="list-style-type: none"> • Line up sensibly and quickly • Sit quietly in bus lines with bags until directed by teacher at 3.30pm to play in the appropriate area • Hands and feet to yourself • Follow the teacher sensibly in your line to the bus 	<ul style="list-style-type: none"> • Right place : Right time • Follow instructions • Speak politely • Greet the bus driver politely • Have bus pass ready • Leave the area clean 	<ul style="list-style-type: none"> • Walk sensibly with the teacher to the bus lines • Know where your bus line is • Listen for the roll call and respond politely • Learn bus procedures
Computer Lab <ul style="list-style-type: none"> • RULES 	<ul style="list-style-type: none"> • Use equipment correctly • Move around the room with care 	<ul style="list-style-type: none"> • Leave the area clean • No food or drink • Leave default settings as they are 	<ul style="list-style-type: none"> • Hands off the computers when the teacher talks • Follow instructions
Garden <ul style="list-style-type: none"> • RULES 	<ul style="list-style-type: none"> • Use equipment with care • Report damaged equipment • Walk calmly • Right place : Right time • Wear your hat 	<ul style="list-style-type: none"> • Put equipment away • Leave the area clean • Treat other gardens carefully • Calm voices 	<ul style="list-style-type: none"> • Stop, listen to and follow all instructions • Move sensibly in lines • Allow others to participate
Digital Classrooms i.e. school website, blogs, social media <ul style="list-style-type: none"> • RULES 	<ul style="list-style-type: none"> • Only use authorised media and websites • Report any inappropriate or unknown users • Keep your log-in details private 	<ul style="list-style-type: none"> • Use all authorised media or blog sites respectfully • Log-in with your correct details • Use only when permitted 	<ul style="list-style-type: none"> • Follow all instructions • Use only as part of learning activities